

# National Taiwan Normal University

## 校務會議常設委員會設置辦法 Regulations Governing the Establishment of the University Council Standing Committee

Last Amended on May 23, 2018

- Article 1. National Taiwan Normal University (hereinafter referred to as “the University”) has formulated the *Regulations Governing the Establishment of the University Council Standing Committee* (hereinafter referred to as “the *Regulations*”) in accordance with Article 20 of the University Charter.
- Article 2. The University hereby establishes the University Council Standing Committee (hereinafter referred to as “the Committee”) to improve the functioning of the University Council who shall process all relevant matters when no meetings are in session. Proceedings and resolutions shall be reported during the following University Council meeting for review or ratification.
- Article 3. The Committee’s duties and responsibilities are as follows:
1. To review proposals submitted to the University Council (may be combined or excluded from the agenda as necessary) and request the proposing units to supplement, explain, amend, or withdraw proposals if needed.  
To report review comments to the University Council as reference.
  2. To process matters passed down by the University Council and urgent matters occurred when meetings are not in session.
  3. To provide comments for inquiries from the President.
  4. To assess and follow up on the implementation of resolutions passed by the University Council.
  5. To advise the University Council regarding development matters.
- Article 4. The Committee shall be composed of 13 members elected from among the University Council with at least half of representatives from faculty members (one per college), one from students, one from researchers, one from teaching assistants, one from staff, and one from custodians.  
The elections in the preceding Paragraph shall be held by secret limited vote. The allotment of secret limited vote shall be limited to eight nominees. The matters regarding the election in the preceding Paragraph shall be handled by the Office of Human Resources.
- Article 5. Committee members shall serve a one-year term that ends on the day of reelection with all responsibility handed over. Committee members may be elected to a second term.  
The convener shall be elected from among the members. When the elected convener is unable to convene a meeting due to any reason, meetings may be chaired by a proxy appointed from among the members.  
The Committee shall convene once per semester. Interim meetings may be called as necessary.
- Article 6. Relevant personnel may be invited to deliver reports or provide consultation at the Committee meeting.
- Article 7. General affairs of the Committee shall be processed by the Office of

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Administrative Affairs.

Article 8. The *Regulations* and any amendments thereto shall be implemented upon passage by the University Council.

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